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Ventress Memorial Library
Board of Trustees

Minutes – 3/21/12

Attendance: Jeanne Horan, Jean Christensen, Bob Brait, Michelle Noonan, Mary Ann Walsh & Ellen Riboldi.

1. Call to Order: 4:08 pm
2. Welcome New Trustees: Bob Brait & Michelle Noonan
3. Approve Minutes of 1/18/12 & 2/1/12 Meetings: The minutes of 1/18 were amended in agenda item #8 to read "immediately adjacent town owned property". Jeanne made a motion to accept revised wording presented by director Ellen Riboldi. Jean seconded the motion. All in Favor. Jeanne moved to accept the 2/1 minutes as written. Jean seconded the motion. All in favor.
4. Director's Report: There was general discussion of the director's report and supporting materials. Jeanne will write Nancy Holt for clarification regarding the \$75,000 removed the library fund balance. In addition to the planned publicity for National Library Week, Ellen will contact Kezia Bacon for PR in the Mariner and contact WATD to do a PSA. Jeanne motioned to accept the director's report. Bob seconded the motion. All in favor.
5. Announcement/Correspondence: The email response from Steve Robbins was discussed. Jeanne will write the Selectmen's Office to request a date/time to present the Trustee's plan to renovate/expand the library space. The Trustees seek a renewed charge/directive from the Selectmen regarding library space/renovations.
6. Discussion on Building Space: There was general discussion about community groups requesting to use the vacant space pending when the Boys & Girls Club moves to its new location. Ellen will contact Bob Vogel of Design Partnerships regarding a meeting with Trustees to plan existing/new space for the library. Jean will contact Library Building Committee members to determine their continued commitment.
7. Update on Ted Gentry Associates Contract Resolution: Ted Gentry has agreed to the contract amount approved by Trustees and as presented by town counsel Bob Marzelli per the memorandum dated 2/27/12.
8. FY13 Budget Revision: There was general discussion of the library budget per handouts provided in the packet of materials provided for the Trustee meeting.

9. Plans for National Library Week: There was general discussion regarding the plans to celebrate National Library Week, April 8th to 14th. The library will be offering a number of events. The activities are listed in the director's monthly report.
10. Confirm Date of April Meeting: The next meeting will be held on 4/18/12 at 4 pm.
11. Adjourn: 6:00 pm. Jeanne made a motion to adjourn. Jean seconded the motion. All in favor.

Mary Ann Walsh
Secretary/Clerk